



Banta Elementary School

2023-2024

School Handbook

“A Country School in the City”

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BANTA ELEMENTARY SCHOOL

22345 South El Rancho Road

Phone: (209) 229-4650

Hours: 7:30 AM to 4:00 PM

Hours will vary during the summertime

SCHOOL OFFICE PERSONNEL

Principal - Tabatha Maxie

Secretary – Sandra Gonzalez

BANTA UNIFIED SCHOOL DISTRICT

22375 El Rancho Road

Phone: (209) 229-4651

Hours: 8:00 AM to 4:00 PM

DISTRICT PERSONNEL

Superintendent - Rechelle Pearlman

Human Resources Administrative Assistant - Christina Ruiz

Chief Business Officer – Carla Schafer

Technology/Library Coordinator - Kitty Towers

Business Administrative Assistant - Theresa Lo

Special Education Director - NellLaine Kilgore

GOVERNING BOARD MEMBERS

Joshua Anderson

Karen Dell'Osso

Douglas Diestler

Bret Spencer

Patricia Speer

Welcome to Banta Elementary School!

Banta Elementary School is all about learning. Everything we do is carefully designed to create the best learning environment for our students. We know that student learning is a top priority for our families, and we invite you to participate in the learning opportunities at Banta.

The "School Handbook" is intended to inform and assist you in understanding school and district policies. We hope you will read it and discuss the procedures and expectations of Banta Elementary School with your child. Please read the contents of the handbook carefully. Do not hesitate to call the school office or ask your child's teacher questions.

We are looking forward to a wonderful school year!

Banta Elementary School Mission

With integrity and compassion, Banta Elementary School promotes a commitment to excellence while empowering individuals to strive for the character, knowledge, and skills necessary to make a positive difference in our world.

Banta Elementary School Philosophy

*To Learn
To Have Fun
To Help Others
To Make a Difference*

We believe...

- effective character education enhances the academic program
- knowledge and application of current technology prepares students for tomorrow's world
- when the school climate is safe and content is highly challenging, accelerated learning takes place for all students
- students are innovators, approaching challenges with a creative mindset
- students are fearless thinkers, challenging the norm and embracing successes and failures as opportunities to better our ideas

Banta Elementary School Guiding Principles

- Students' learning needs are the focus of all decisions.
- Intrinsic motivation is more effective than extrinsic.
- School staff members are highly qualified and have high expectations for student learning and behavior.
- School staff work collaboratively and are loyal to and supportive of one another.
- Students are engaged in learning and are given opportunities to apply learning in authentic situations.
- Differentiated learning opportunities are provided to ensure the success of all students.
- Students are provided with a safe and positive learning environment where each student's uniqueness is valued.
- Teachers, administrators, parents, and the community are responsible for advancing the school's mission.
- School improvement is a continuous process with progress monitored regularly using multiple data sources.
- Technology is vital to support teaching and learning

Banta Elementary School Goals

Goal #1 STUDENT ACHIEVEMENT

As a staff, we will support and implement rigorous reading and writing across the curriculum by focusing on Common Core standards for grades k-8.



Goal #2 COMMUNICATION

As a school, we will foster continuous open lines of communication between students, Staff, and parents.

Goal #3 PARENT INVOLVEMENT

Staff will encourage a supportive relationship between the school, parents, and the community that will actively support school programs and activities.

Goal #4 LEARNING ENVIRONMENT

Staff will maintain a positive, safe, clean environment that promotes learning and social growth.

Goal #5 TECHNOLOGY

We will continually pursue current technology that will support and be integrated into our curriculum.

Goal #6 EXTRACURRICULAR ACTIVITIES

Extracurricular activities, sports, and learning experiences will be available to all students.

Goal #7 CONTINUOUS IMPROVEMENT

All Staff will receive yearly professional development training to enrich their curriculum development.

Description of the Educational Program

Students will learn in an educational environment that provides real-life opportunities to explore, understand, and apply the concepts and skills necessary to become independent problem solvers. The learning environment is physically and emotionally safe. The teachers are compassionate, supportive, knowledgeable, and trusted. The curriculum is robust, with teacher-designed and selected supplementary materials from publishers and a State-adopted curriculum with technology integration.

Devices, iPads, or Chromebooks are provided to students and teachers. Instruction will be presented in one-on-one, small-group, and whole-class settings. The subject matter is appropriate, relevant, and intellectually stimulating.

Data is reflected upon to ensure that students are making progress and instruction is effective.

California Common Core State Standards

Teachers will employ a variety of research-based strategies for classroom instruction. These instructional methods include but are not limited to project-based, cooperative, integrated, and independent performance projects. The teachers will collaborate in grade spans to develop an integrated curriculum aligned with the Common Core State Standards (CCSS) and Next Generation Science Standards (NGSS) and become effective Professional Learning Communities (PLCs).



Technology will be an integral part of the learning process at Banta Elementary. Students will use technology for classwork, homework, research assignments, and projects. Teachers will use technology for classroom instruction, homework instruction, and management.

Teachers will demonstrate effective instructional strategies and use curriculum elements to support all students, including English Learners, Underperforming, Advanced Students, and Students with Disabilities. Appropriate accommodations and modifications will be made to the curriculum to ensure the success of all students.

Students will be evaluated using various authentic assessment methods, curriculum-embedded assessments, and standardized tests to determine competency levels and measure progress. Data will continually be used to adjust and inform instruction to ensure student success.

Academic Honesty Policy

Banta Elementary School expects students to do their homework, test without using unauthorized help, and submit original work for all assignments. We expect students will not cheat. Students must deny all requests to copy classwork, homework, and tests.

Students shall not misrepresent test materials, research information, and classwork and homework assignments as their own. Academic dishonesty includes but is not limited to the following:

- Turning in any work, or part thereof, that is not the student's work
- Using electronic devices to cheat, including but not limited to looking up, photographing, recording, texting information, or using AI software

- Copying another student's or author's work or class assignment
- Allowing another student to copy your work or your assignment
- Putting your name on another student's paper/project/work
- Using a "cheat sheet" or any unauthorized piece of writing on a quiz/test
- Taking materials, tests, or teacher's editions from the teacher
- Giving another student help on an individual quiz/test
- Using any material from the internet without proper citation and appropriate credit
- Tampering with the teacher's grade records or tests (this offense is suspendable or expellable)
- Stealing and selling quizzes or exams (this offense is suspendable or expellable)



The classroom teacher is responsible for determining if cheating has occurred.

First Offense

- Zero on assignment/test and "N" in Citizenship given by the teacher
- The teacher to contact the parent
- Referral to administration for entry into the student record
- 30-minute detention

Second Offense

- Zero on assignment/test and "N" in Citizenship given by the teacher
- Meeting with student, parent/guardian, teacher, and administration
- Referral to administration and entry into the student record
- 1-hour detention

Third (or any other subsequent) Offense

- Zero on assignment/test and "N" in Citizenship given by the teacher
- Suspension

Accelerated Reader

Accelerated Reader is a program designed to motivate students to read while allowing them to move at their own pace and ability level. Students read books from our list of 150,000 Accelerated Reader titles and take a computerized test to check their comprehension.

Incentives are based on points, and students are recognized for reaching different levels of achievement in the program. When a student reaches 5 points (TK-1), they will receive their first incentive. Students will receive further incentives at 25, 50, 75, 100, 125, 150, etc. For every 100 points, students will receive a certificate, a medal, and recognition during the PRIDE Assembly.



Attendance

Your child will receive high-quality instruction every day in school. Therefore, we believe your child must attend school regularly to achieve success. Regular attendance is a preparation for entry into college and employment.



As a school, we strive to work with all students to help them succeed. Students and parents must understand they are accountable for regular class attendance and daily assignments. Students will be in class by 8:20 AM every day (Monday - Friday) and remain at school until dismissal.

Participation in school events, including, but not limited to, music programs, sports, dances, academic teams, etc., require attendance in class that day. Exceptions include funerals and religious holidays.

Absences

The State of California and the Banta Unified School District expect children to be in school unless ill. Illness, a doctor or dentist appointment, or bereavement are the only "excused" absences for which the District continues to receive state funding. A doctor's note may be required after three consecutive days of absence or ten total absences. Our Office Staff telephones parents on the first day of a child's absence. If you know your child will be absent, we would appreciate it if you would call our office and give us this information.

To report an absence:

- Call the attendance line at (209) 229-4677 and leave a message
- Email: att@bantasd.org
- To speak with office personnel, call: (209) 229-4650
- Please send a note with your child when they return to school

Excused Absences

Please refer to [Education Code 48205](#) for more information on Excused Absences.

The following are considered excused absences:

- Personal illness
- Doctor, dental, or optometry appointments
- Funeral attendance
- Religious holiday observance (limited according to Ed. Code)

Students are considered unexcused if the parent does not contact the office.

Excessive Absences

Your child must attend school each day. Parents/guardians must make arrangements for transportation to school each day. If excessive unexcused absences occur, it will be necessary to provide an official medical or judicial verification to excuse an absence. Students with such an excess of absences will be notified in writing of the official verification requirement.

After School Sports

Students in 5th - 8th grades may elect to participate in school-based organized sports teams. For students to participate, parents must sign a permission slip and after-school care form to allow their child to play and give the school permission to call for treatment if a serious accident occurs. To play sports, students must also display appropriate behavior in school, show good character and sportsmanship, show respect towards their coach, teachers in charge, and other adults, and maintain a minimum 2.0 GPA.



Awards

Awards are given to students each trimester at Mustang Assemblies. There are a variety of awards that students can earn:

- **Attendance Awards** - Excellent Attendance can be earned each trimester by missing less than two days of school each trimester, having no tardies, and not being checked out of school before 2 PM on any given day.
- **PRIDE Awards** - Selected by classroom teachers and are based on Perseverance, Respect, Integrity, Determination, and Excellence demonstrated in our classrooms.
- **Sports Awards** - Given to players of after-school sports programs.
- **Brag Tags** - Earned for various things, i.e., playing on a team, participating in school events, learning your ABCs, etc.
- **State Testing** - Awards are given out each year for perfect scores on state testing
- **Acknowledgment Awards** - Given to Student Council members, yearbook members, Drama Club members, and other clubs determined by teachers.
- **Accelerated Reader Awards** - Earned for reading books and taking quizzes (See AR section in the handbook).
- **Graduation Awards** - PRIDE Awards for 8th graders, Community Service Honor Cords, Valedictorian, and Salutatorian awards. Other awards are given at graduation, including The Rhoda Simonich Award, the Frank Simas Award, and the Third Award.

Banta on the Internet

You can find Banta Elementary at <http://bes.bantasd.org/>. This is a fun and timely way to keep up with the latest school news. You can view the latest school calendar and Newsletter as it is updated frequently. Our Web page includes information about what's happening at our school, what's for lunch, special events, and much more. See you there!



Behavior Support

To support a safe learning environment conducive to learning, the Principal will support the classroom teachers of Banta Elementary School by maintaining discipline. The computerized student information system will be used to maintain discipline records in the office.

- Teachers will establish classroom rules and consequences
- Staff will enforce playground and Cafeteria rules
- Staff shall enforce disciplinary rules and procedures fairly and consistently among all students
- Continued disruptive behavior will be documented and brought to the attention of the Principal.
(Parents may not be notified of minor cases if resolved.)

Disciplinary action includes but is not limited to advising and conferring with students, conferring with parent/guardians, writing assignments, detention during and after school hours, use of alternative educational environments, behavior contracts, suspension, or Expulsion.

Birthdays and Class Parties

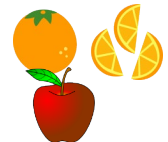


If you want to bring treats for your child's birthday or a class party, please remember that they must be purchased from a commercial establishment. Teachers need to know in advance if they plan to bring a special treat for the class. Treats should be brought in at the beginning of the day to be passed out right before recess. Please do not bring anything that needs to be sliced, cut, or poured. Paper towels or napkins should also be provided to ease snack distribution.

No balloons, gifts, party items, gift bags, or other party materials may be brought to school for a student's birthday. Please do not have your child pass out private party invitations during class unless all class members are invited. Student-to-student birthday gifts are allowed but not encouraged.

Breakfast and Lunch Programs

All students have access to the free breakfast and free lunch programs. Applications for breakfast and lunches are distributed to all students at the beginning of the school year. We ask that all families complete the applications and return them to the school office. Menus are published and sent home monthly.



Bullying

Banta Elementary recognizes the harmful effects of bullying on student learning and attendance and desires to provide a safe school environment that protects students from physical and emotional harm. Banta staff shall establish student safety as a high priority. It shall not tolerate bullying of any student through physical, written, verbal, or other means, harassing, sexually harassing, threatening, intimidating, retaliating, cyberbullying, causing bodily injury to, or committing hate violence against any student or school personnel.

Cyberbullying

Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images as defined in [Education Code 48900](#). Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity to damage that person's reputation.

As appropriate, the Principal or designee may collaborate with law enforcement, courts, social services, mental health services, other agencies, and community organizations in the development and implementation of joint

strategies to promote safety in schools and the community and to provide services for alleged victims and perpetrators of bullying.

Bullying Prevention

To the extent possible, Banta Elementary School shall focus on bullying prevention by establishing clear rules for student conduct and implementing strategies to promote a positive, collaborative school climate. Students shall be informed of the district and school rules related to bullying, procedures for reporting incidents or threats, and the consequences of engaging in bullying through student handbooks and other appropriate means.

As appropriate, Banta Elementary School shall provide students with instruction in the classroom or other educational settings that promote social-emotional learning, effective communication, conflict resolution skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

Such instruction shall also educate students about the negative impact of bullying, discrimination, intimidation, and harassment based on actual or perceived immigration status, religious beliefs, customs, or individual bias or prejudice. The Principal or designee shall provide training to teachers and other school staff to raise their awareness about the legal obligation of the school and its employees to prevent discrimination, harassment, intimidation, and bullying of district students. Such training shall be designed to provide Staff with the skills to:

1. Discuss the diversity of the student body and school community, including their varying immigration experiences.
2. Discuss bullying prevention strategies with students, and teach students to recognize the behavior and characteristics of bullying perpetrators and victims.
3. Identify the signs of bullying or harassing behavior.
4. Take immediate corrective action when bullying is observed.
5. Report incidents to the appropriate authorities, including law enforcement, in instances of criminal behavior.

Based on an assessment of bullying incidents at school, the Principal or designee may increase supervision and security in areas where bullying occurs, such as classrooms, playgrounds, hallways, restrooms, and cafeterias.

Intervention

Students are encouraged to notify school staff when bullied or suspect another student has been victimized. In addition, the Principal or designee shall develop means for students to report threats or incidents confidentially and anonymously.

School staff who witness bullying shall try to stop the incident when it is safe.

When appropriate, based on the severity or pervasiveness of the bullying, the Principal or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.

The Principal or designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and participation in a restorative justice program as appropriate.

Reporting and Filing of Bullying Complaints

Any student, parent/guardian, or another individual who believes that a student has been bullied or witnessed bullying may report the incident to a teacher, the Principal, a compliance officer, or any other available school employee. Within one business day of receiving such a report, a staff member shall notify the Principal of the report, whether or not a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report their observation to the Principal or a district compliance officer, whether or not the alleged victim files a complaint.

Within two business days of receiving a bullying report, the Principal shall notify the Banta Unified School District compliance officer.

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying. They should then notify a teacher, the Principal, or another employee so that the matter may be investigated. When a student uses a social networking site or service to bully or harass another student, the Principal or designee may file a request with the networking site or service to suspend the student's privileges and have the material removed.

When a bullying report is submitted, the Principal shall inform the student or parent/guardian of the right to file a formal written complaint. The student who is the alleged victim of the bullying shall be allowed to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.

Investigation and Resolution of Complaints

Any complaint of bullying shall be investigated and, if determined to be discriminatory, resolved by law and the Banta Unified School District Uniform Complaint Procedures.

During the investigation, it is determined that a complaint is about nondiscriminatory bullying: In that case, the Principal or designee shall inform the complainant and take all necessary actions to resolve the complaint.

Discipline

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention, and education. If the behavior is severe or pervasive, as defined in [Education Code 48900](#), it may include suspension or Expulsion by district policies and regulations.

Cafeteria Rules

The cafeteria will be used during lunchtime for students to keep a safe and orderly environment. Students are asked to use their time wisely for eating lunch. During lunch, students will:

1. Follow the directions of the aides and cafeteria personnel
2. Eat their lunch
3. Stay seated and speak quietly
4. Throw away all trash and leave the eating area clean
5. Refrain from taking food or drink outside the cafeteria



Cafeteria Helpers

At Banta, we believe in lending a hand to make the work lighter! Students help set up and take down the cafeteria for lunch each day. The following is an example of our Cafeteria Helper's schedule:

- 5th-7th graders are in teams and take turns every four weeks doing school service.
- 4th graders will set up lunch tables at the 10:00 recess
- 5th, 6th, and 7th graders will wipe tables and put tables away.
- 8th graders will set up for basketball and volleyball games (Only if needed).

The office will develop a schedule and share it with teachers accordingly.

Cell Phone / Watch Policy

A student may possess a cellular telephone on school property, but the phone must be turned off until the final bell rings at the end of the school day. **The cell phone must remain off, not on vibrate and concealed in a personal backpack.** Students are not allowed to carry cell phones in their pockets. **If the school offers cell phone pouches for students, all cell phones must be placed in a secure pouch and locked during the school day.**

Cellular/ Smartwatches are not allowed to be worn during school hours. All smartwatches will also be locked in the cell phone pouch, if available to students.

- Use of cell phones while on a field trip are not allowed
- Cell phones cannot be used at school dances

Violation of the cell phone rule, as stated above, will result in the confiscation of the device according to the following ladder of disciplinary action:

First Offense ~ the device will be held in the Administration office until the end of the school day. Students may pick up their phones following a behavioral contract review of this policy at the end of the school day in the main office.

Second Offense ~ An Administrator will establish parent contact, and the confiscated device will remain in the main office until a parent or guardian picks it up.

Third Offense ~ The device will remain in the main office until Friday, or released to a parent. The Administrator will issue a receipt for the phone, the phone will be held in the school safe, and the administrator will establish contact with a parent or guardian. After school detention will be assigned, following the discipline code.

****It should be noted that refusal to surrender a cell phone or other electronic device when directed by a school staff member, teacher, or administrator violates school rules. Insubordinate behavior can be punishable by detention, or exclusion from school events, inclusive of graduation and or other proceedings.***

Cell Phone Policy Bullet Points

- Cell phones are prohibited from use on campus California Code, Education Code - EDC § 78907
- Cell phones and other devices cannot be charged in the school.
- Headphones and other Bluetooth-enabled devices are not permitted to be worn in class and must be put away securely by the student
- Cell phones are not to be used in bathrooms.
- Once inside the school, students must store their cell phones/electronic device in their backpacks, not visible to the teacher or other students, even though they are on SILENT. It is YOUR responsibility to keep your things secure. If cell phone pouches are available, all electronic devices will be placed in the pouch and locked.
- If a cell phone/ electronic device rings, vibrates, or is used for any reason without teacher permission, or is visible anytime during the school day, a staff member may confiscate the device.
- Under no circumstance is photographing or video recording allowed anywhere on the school premise.
- Phones must remain silent at all times throughout the school day. Parents / Guardians, in the event of an immediate emergency, please call the school's main office at (209) 229-4650.
- The staff of Banta Elementary School requests your FULL co-operation with our policy. It should be noted that neither the school nor its employees are responsible for the loss or damage to any student's phone or electronic device, whether that device is in the student's possession or confiscated by the staff. It is the responsibility of the student to adhere to this policy and to secure their belongings at all times. Classes and/or instruction will not be stopped to deal with or search for lost phones/devices.



The Six Pillars of Character

Character Counts at Banta

We all want kids to have good values—and strong character, but good character doesn't just happen. At Banta, we believe it is up to us to lay a solid foundation for character development by teaching children right from wrong and acting as positive role models.

CHARACTER COUNTS aims to fortify the lives of America's young people with ethical values called the "Six Pillars of Character." These values, which transcend divisions of race, creed, politics, gender, and wealth, are trustworthiness, respect, responsibility, fairness, caring, and Citizenship.

Closed Campus

Banta Elementary School is a closed campus. All students must remain on school grounds during the regularly scheduled school day, including the lunch period. It is unlawful for anyone to take a student away from school during the regular school day without parental/guardian permission and notification from the school office. Only a parent/guardian or individuals listed on the emergency contact form may sign the student out from school. Parents who have completed the volunteer process are welcome to have lunch in the multi-purpose room with their children.

Confiscated Items

Confiscated items must be picked up on or before the last day of school. Confiscated items not picked up will be discarded.

Consequences for Misbehavior

Each classroom teacher will send home information regarding their own classroom rules and consequences. Students who choose not to follow school rules outside the classroom may receive a referral, and parents may be notified. Consequences for misbehavior will be determined by the severity of the offense and the student's previous conduct. Examples of usual consequences include after-school detention, sitting on the bench at recess, alternate placement to complete school assignments, and suspension.

Detention

Detention will be served after school at the discretion of the Principal. If a student does not serve the detention, the teacher will contact the parent and double the detention time. A student who continues not serving detention ("no show") will receive a disciplinary referral.

Display of Affection

Students shall refrain from displays of affection. Students are not to hold hands, hug, kiss, or demonstrate similar acts of affection. Hugging is natural and acceptable in unusual circumstances involving sorrow or extreme joy. Students will be warned once regarding displays of affection. Repeated incidents will be reported to parents. The Principal determines Administrative detention. It is defined as but is not limited to Alternative Placement, Before or After School Detention, Community Service, Campus Beautification, In-House Suspension, Lunch Detention, and Recess Detention.



Dress Code

Students and parents/guardians share primary responsibility for student compliance with the dress code. School personnel shall enforce the dress code when students are on campus, at school functions, in extracurricular activities, or in other special school activities.

General Rules

Banta Unified School District prohibits any apparel, shoes, accessories, or appearance likely to cause a substantial disruption to the educational process, student health or safety, or campus order. Students cannot opt out of these mandatory dress standards, and a student who violates these standards shall be subject to appropriate disciplinary action.

Dress Code Guidelines

1. All shorts, skirts, dresses, shirts, and pants must be an appropriate length and size not to expose a student's undergarments. As a general measure, shorts, skirts, or dresses should not be shorter than a student extending their fingertips down the side of the leg. In some instances, shorts may be shorter for students who are considered tall.
2. Combing hair in class is not allowed.
3. Baseball caps, hats, knit caps/beanies, visors, and hoods cannot be worn indoors. They are not to be worn or altered in such a manner to suggest affiliation with any gang-type organizations. Caps cannot be worn backward on campus.
4. Bandannas of any color including durags, either worn in the hair or displayed in clothing, is prohibited.
5. Any clothing which displays a slogan or picture portraying any tobacco, alcohol, or drug product or any slogan which may be disruptive to the school environment or deemed offensive by school personnel is prohibited.
6. Clothing that advertises substance use contains foul language, promotes negative moral or ethical values, or espouses racism, sexism, or gang affiliation is not allowed.
7. Belts must be threaded through all pant loops, not worn long or hanging, have spikes, or be studded.
8. Wallets may not have chains hanging from them.
9. Tank tops must not have oversized arm holes or straps at least 1 inch wide.
10. Clothing, jewelry, backpacks, and other personal items shall be free of writing, pictures, and other insignia which are crude, vulgar, profane, sexually suggestive, or gang-related. In addition, personal items and shirts may not bear drug, alcohol, or tobacco company advertising or advocate racial, ethnic, or religious prejudice.
11. Pants must fit at the waist and should not be more than one size too large. Sagging is not permitted. No pajama pants are allowed.
12. Students need to wear shoes that will allow them to run and play. There are no slides, slippers, cleats, platform shoes, flip-flops, pool shoes, sandals, or shoes without straps on the back.
13. No Crocs or slides can be worn during PE
14. No cat suits or tight-fitting one-piece body suits can be worn.
15. No makeup is to be worn to school.
16. All clothing, outerwear, and shoes must be free of holes or revealing tears

Prohibited Dress Code Items for All Students

1. Perfume
2. Axe Spray
3. Hair spray
4. Any item in a spray or pump bottle
5. Eye Drops
6. Hair Gel
7. Hair Mouse or foam products
8. Shaving Cream



Specific Guidelines for Grades TK-4

1. Sun dresses with thin straps are permitted if they fit the student properly.
2. Tank tops with spaghetti straps are permitted.
3. No hooped earrings may be worn to school.
4. All sandals must have a strap on the back and be closed-toe.

Specific Dress Code Guidelines for Grades 5-8

1. Pants, shorts, skirts, and dresses cannot be tight-fitting. Shirts and blouses cannot be tight-fitting or have low necks. Students are to come to school dressed for learning and for playing.
2. All shirts must be long enough to cover the midriff when arms are raised overhead.
3. Shirts must cover all bra straps. Bra straps are not considered decorative or desirable at school.
4. Halter tops can be worn, but not tube tops.
5. Yoga pants and leggings must be thick enough not to be see-through.
6. Seventh and eighth graders may, **with parental approval**, wear light makeup.
7. No slides, slippers, cleats, platform shoes, flip flops, pool shoes, sandals, or shoes without straps on the back.
8. No jewelry that can cause an injury can be worn at school. No long chains, spiked jewelry, or excessively large hoops can be worn.

To discourage the influence of gangs and gang-related apparel:

1. Old English-style writing on clothing or notebooks is prohibited.
2. No macramé or other types of rosaries are allowed. Metal crosses on metal chains are allowed.
3. No red shoelaces.
4. No more than two (2) articles of clothing that are either red or blue.
5. No belt buckles with initials, or red, blue, or brown web belts can be worn at school.
6. Bandannas of any color, either worn in the hair or displayed in clothing, is prohibited.

Because unauthorized group-related symbols constantly change, definitions of unauthorized group-related apparel may be reviewed and updated whenever administrators receive related information.



Consequences for Dress Code Violations

Students who are considered to violate the Banta Elementary School Dress Code shall be referred to the Principal.

First offense

The teacher inquires with the student and family regarding dress code attire. The student calls for a change of clothes. Any prohibitive item will be held in the school office until a parent can pick it up. Document in a student information system.

Second offense

The teacher and student call home for a change of clothes. Parent/guardian shall be contacted and may be asked to meet with school staff. Any prohibitive item will be held in the school office until a parent can pick it up. Referral to the office. Document in a student information system. The office will send the family the dress code policy. The student will be off the yard.

Third and subsequent offenses

Referral to the office. The student will call home for a change of clothes from the office. Parent/guardian shall be contacted and may be asked to meet with school staff. Any prohibitive item will be held in the school office until a parent can pick it up. Document in the student information system. Progressive discipline will be implemented. Consequences include - but are not limited to - off the yard, after-school detention, community service, loss of school activities privileges, and/or suspension.

Field Trips

All field trips are arranged by bus. Private vehicles are not allowed for field trip transportation of children or chaperones. All children on field trips must be enrolled in the participating class at Banta. Teachers must have completed a Banta Unified School District Field Trip Permission Form and have a copy of student emergency forms for each student during the field trip. All standard rules of conduct and procedures used in the daily transportation of pupils will be observed and enforced on the field trips.

Students who attend field trips will ride the school bus to the site and return on the school bus to the school site. Parents cannot check students out while on a field trip.

Field Trip Bus Rules

- Students will remain in their seats, facing forward while the bus is in motion.
- Students will keep the aisles clear of their legs and feet.
- Students will always keep all parts of their bodies inside the bus.
- Students will not make obscene gestures out the window.
- Students will not throw objects out the window.



- Students should not eat, chew gum, or drink on the bus.
- Students are to be quiet at bus stops and silent at railroad crossings.
- Students will follow the directions of the bus driver at all times.
- Students are to follow all school rules at the bus stop.
- The driver has the right to assign seats to students on the bus.
- Electronic devices are prohibited on the bus.



Food at School

Banta Elementary School recognizes that student wellness and proper nutrition are related to physical well-being, growth and development, and learning readiness. We are committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education, and regular physical activity as part of the total learning experience. In a healthy school environment, students learn about and participate in positive dietary and lifestyle practices to improve student achievement.

Outside fast food is highly discouraged and should be limited to once a week if necessary. Potato chips, Takis, and other snack foods are limited to packages of 10 oz. or less. No large bags for sharing are permitted. Soda, although discouraged, is allowed in 12 oz. cans or less. Energy drinks of any variety are not permitted in the school.



All food brought into school for classroom parties must be prepared by a licensed food preparation facility (i.e., bakery, grocery store, commercial food distributor) and have the food label with ingredients on the items. Snacks are to be eaten in assigned areas. Sharing of any food from home is not allowed between students.

Graduation Expectations

If a student completes the academic requirements and is promoted to high school unconditionally, they will receive a graduation certificate. However, all accompanying activities (dance, graduation ceremony, end-of-the-year activities, etc.) are privileges earned through appropriate and responsible behavior and adherence to academic standards.

Grounds for Suspension and Expulsion

A student may be suspended or expelled for prohibited misconduct if the act is 1) related to a Banta Elementary School activity, 2) school attendance occurring at Banta or any other school, or 3) at a Banta-sponsored event.

[Education Code 48900 \(a-w\)](#) outlines offenses that constitute grounds for suspension and Expulsion.

Health Screenings

Routine vision, oral health, and hearing testing are done yearly on state-mandated grade levels. If you do not want your child screened, California Law states that a parent or guardian needs to fill out a request in writing to the Principal or the school that they are enrolled in that they will not consent to the physical examination of their child. [Education Code 49451](#).



Health Products

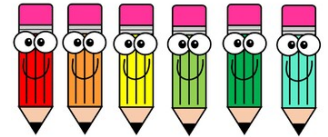


According to [Assembly Bill 10](#), schools must provide feminine hygiene products in their upper grades' student restrooms, free of charge. Our upper grades girl's bathroom will have pads and tampons in a machine for student use. Students may also obtain feminine hygiene products from the school office.

Homework

Homework is an integral part of the total educational program. The homework assignment may vary according to the grade level, teacher, and individual student. Each teacher will explain their homework policy in the packets for parents, during Back-to-School Night and at the first trimester conference time. If you have any questions, don't hesitate to get in touch with the teacher for clarification. Parents are encouraged to help students complete homework assignments by:

1. Providing a quiet place to work
2. Showing an interest in the assignment
3. Assisting in acquiring needed books, data, etc.
4. Assisting, as needed, without doing the homework itself
5. Notifying the teacher if homework is creating problems or contacting the school when questions or concerns arise



The amount of homework varies from grade to grade, course to course, and week to week. Generally, students in grades K-3 are expected to have an average of 30 minutes of homework four/five nights per week. Students in grades 4-5 are expected to have an average of one hour of homework four/ five nights per week. Students in grades 6-8 are expected to have an average of an hour and a half of homework four/five nights per week. Late assignments may be accepted for partial credit, according to teacher guidelines.

Most homework for Banta students will fall into the following categories:

- Nightly review of notes
- Studying past skills
- Studying for tests
- Completing assignments started in class but is not finished in class
- Reading books
- Independent research for a group project
- Daily math homework that should not take long but provides practice
- Next steps in the process of writing a report
- Flipped classroom lessons
- Instructional videos



Honor Roll

At the end of each trimester, students in 6th through 8th grades with at least a 3.0 grade point average in math, science, reading, social studies, and language arts with no Ds or Fs in any subjects are recognized as honor roll students.

Students with at least a 3.8-grade point average (with no D's or F's) are recognized on the Principal's honor roll with a certificate each trimester.

Students with a 3.0-3.7 grade point average (With no D's or F's) are recognized with Honor Roll with a certificate each trimester.

Grading Scale

A = 4.0 (100-94%)	B+ = 3.3 (89%-87%)	C+ = 2.3 (79%-77%)	D+ = 1.4 (69%-67%)	F= Below 50%
A- = 3.7 (93%-90%)	B = 3.0 (86%-84%)	C = 2.0 (76%-74%)	D= 1.1 (66%-64%)	
	B- = 2.7 (83%-80%)	C- = 1.7 (73%-70%)	D- = 0.8 (63% - 51%)	

Honor Society

Students who maintain Honor Roll for three consecutive trimesters, with No D's or F's in any subject, will be recognized as honor society students at the third-trimester awards ceremony.

Illness



Students will be sent home with a fever, vomiting, or diarrhea.

If a child is sent home for fever, vomiting, or diarrhea, it is recommended that they stay home for 24 hours after their symptoms stop without medication.

Immunizations

Due to current changes in California State Law, all students must comply with the immunization guidelines before entry into the next grade span. For questions regarding immunizations, please see the school nurse. Please note that there is no longer a personal belief exemption, and all students must be caught up by the end of 6th grade. The immunization status of all students will be reviewed periodically. Students who do not meet the state guidelines may be excluded from school until the requirements are met.



Independent Study



Independent Study contracts are available for those students who must be absent from school for five days or more for reasons other than illness or doctor appointments. Please notify the office and the classroom teacher at least two school days before the dates of the absence.

This program requires a contract signed by a parent, student, and Principal before beginning the Independent Study. All assigned work needs to be brought to the office within one week of returning from Independent Study. **Students on Independent Study are not eligible for perfect attendance.**

If work is not returned to the office, subsequent Independent Study requests will not be approved by the Principal.

Leaving School During the Day



Students may not leave our campus during the school day unless a parent/guardian in the office checks them out. Parents should come to the office to sign the register when they need to check students out of school. This procedure enables us to know which children are not in school at any given time and to ensure their safety. Please try to make appointments after school hours, as students fall behind when not in class.

Library

Banta Elementary School will offer various library services for our students. The library schedule will be published for teachers. Students who check out library books are responsible for the books. Students will be expected to pay for the book if they are lost or damaged. Students leaving the school must clear their library records. Additionally, report cards will be held if there is an outstanding balance in library books in the student's account.

Fee Schedule for Lost or Damaged Books

Barcode Missing or damaged/marked	\$5.00
Missing Pages (maximum of five pages)	\$5.00 per page
Missing/Torn page	Starts at \$2.00 per page
Missing/Torn Pages (more than five pages)	Replacement cost of the book
Water Damage	Begins at \$10.00
Cover Damage	Begins at \$5.00
Marks/Scribbles	\$3.00 per page
Minimal Spine and/or Cover Damage	\$5.00
Severe Spine and/or Cover Damage	Replacement cost of the book
Stolen/Lost	Replacement cost of the book

Lost and Found

Lost and found items, such as water bottles, jackets, sweaters, backpacks, etc., are kept on the stage in the gymnasium. Intermittent announcements are made throughout the trimester for lost and found "student pick up." During the last week of the trimester, we make announcements to remind students to look through the

lost and found items. Any unclaimed items will be taken to Interfaith Ministries at the end of each trimester.

Lunch Schedule



Kindergarten and TK teachers will escort their students through the lunch line to ensure they receive lunch. Students will remain in the cafeteria for 20 minutes while eating and then have 20 minutes of outside play.

Makeup Work for Children Out Sick

You may request work if your child has to be out of school for more than one day because of illness. Please call the school office as soon as possible, and the teacher will have the work ready for you in the office the next morning.

A student absent from school will be allowed to complete all assignments and tests missed during the absence and will be given full credit upon satisfactory completion within a reasonable period. The teacher of the absent student will determine which tests and assignments are reasonably equivalent to, but not necessarily identical to, the tests and assignments that the student missed during the absence. ([Education Code 48205](#))

Medication at School



All prescription and over-the-counter medication must follow California State Health and Safety Codes and [Education Code 49423](#). Trained school staff may administer medication to your child if the following guidelines are met:

1. The parent and physician will complete the Authorization for Medication Administration During School Hours form. (You may obtain this form in the school office).
2. Parents need to bring medication to the school office in a labeled bottle labeled with the student's name, medication name, dosage, and directions for administering. Some medications may need to be counted by the office staff.
3. The authorization for Medication Administration During School Hours form must be updated yearly by a physician.
4. The school nurse will contact parents when refills are needed. Parents are responsible for refilling medication, so the student does not miss school doses.
5. Regarding breathing machines, please provide two sets of mouthpieces and tubing. If the machine is not working correctly, the parent must replace it promptly.
6. Parents are responsible for supplying needed medical supplies for their children, such as test strips, syringes, ketone strips, glucose tablets, etc.
7. Some medications are allowed to be kept by the student on campus. However, we must have the Authorization for Medication Administration During School Hours form on file to do so. The physician must mark that the student can administer the medication themselves. Additionally, students are not permitted to share medications on campus.
8. Students who need crutches or casts must have a doctor's note listing restrictions when returning to school.
9. Only FDA-approved medications and substances will be administered according to doctors' orders at school.
10. Outdated or expired medication will not be administered at school.
11. All medications not picked up by the parents at the end of the year will be disposed of.

12. If there is an over-the-counter medication that your student needs to administer during the school day, your physician may complete it, and the trained school staff can administer it. **Please remember that cough drops and vitamins cannot be brought to school without a doctor's prescription.**

Messages for Students

Please discuss after-school care and plans with your children to minimize classroom interruptions before they leave for school. Messages are difficult and time-consuming for the office staff and disruptive to the classroom. We realize unavoidable circumstances may necessitate a student receiving a message during the school day. However, we appreciate your cooperation in keeping interruptions to an absolute minimum.



No Dogs on Campus

As a safety precaution, we ask that you not bring dogs on campus before, during, or after school. Not all people are comfortable around dogs, and not all dogs are comfortable around people.

No Wheels on Campus

Please remember that skateboards, rollerblades, and scooters are prohibited on school grounds. This includes tennis shoes with pop-out wheels. Bicycles should be walked on the school grounds.

Non-Discrimination Policy

Banta Elementary School shall not discriminate based on the characteristics listed in [Education Code 220](#) (actual or perceived disability, gender, nationality, race, or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes outlined in [Section 422.55 of the Penal Code](#) or association with an individual who has any of the characteristics above).

Students, parents, guardians, or any other individuals having questions or concerns regarding Banta Unified School District's "Discrimination Harassment Policy" or who wish to file a discrimination or harassment complaint should follow Banta Unified School District's "Discrimination Harassment Complaint Procedure" and should contact the Principal at the school.

Office Telephone

The office phone is a business telephone available for student use in an emergency. Phone calls for forgotten books, homework, after-school plans, etc., may be restricted.

Parent Conferences

Parent-teacher conferences are scheduled at the end of the first trimester. Banta Unified School District schedules minimum days during conference week so teachers can have sufficient time to confer with parents. You will receive notices from your child's teacher regarding the day and time of your conference in advance. Parents are encouraged to contact their child's teacher with questions or concerns. Report cards for the first trimester are given to parents at the conferences.

Parental Consent for Insurance Billing in Schools

Banta Unified School District participates in the Local Education Agency Medi-Cal Billing Option Program offered through the California Department of Health Care Services and the Centers for Medicaid Services. The program allows the school district to receive federal reimbursement funds for some health services provided to Medi-Cal-eligible students while at school. The funds are reinvested into the school programs to benefit students and their families. This is how Banta Elementary School maintains a school nurse.



Banta Unified School District can bill Medi-Cal/insurance for assessments and services for students who have an Individualized Education Plan (IEP) and students who, upon assessment, do not qualify for Special Education services. The service areas include speech, psychology, occupational, physical, and nursing services.

Consistent with the following Codes of Federal Regulations:

34 CFR 300.154(d)(2)(iv), 34 CFR 300.154(d)(2)(v), 34 CFR 99.30 and 34 CFR 300.622:

- Parental consent must be obtained before Banta Unified School District can submit insurance claims for the student's billable health services. This is a one-time consent that the parent can revoke at any time.
- The services Banta Unified School District provides to the student will not be affected by the parent's consent or refusal.
- The parent/student will never pay a fee for health services provided to the student by Banta Unified School District. The parent/student's Medi-Cal benefits will never be affected.
- The student's medical/educational records may be disclosed to Medi-Cal to authenticate claims.
- Banta Unified School District will provide annual written notice to parents before accessing their child's Medi-Cal benefits. By signing the handbook declaration page under Medi-Cal billing, you consent to the following: *If my child becomes eligible for Medi-Cal, I authorize Banta Elementary School to release student information for the limited purposes of Medi-Cal billing and access Medi-Cal health insurance and services.*

Parent Involvement

Our school is dedicated to providing a quality and exceptional education. To meet these expectations, parents must support their child and the school in providing the quality education they deserve. It is paramount that parents become actively involved and aware of their child's learning process and partner with their child's teacher to help them achieve their full potential and capability.



We encourage parent participation at Banta Elementary School by providing opportunities for you to become involved through various activities such as our Parent Faculty Association (PFA), assisting teachers, volunteering in classrooms, field trips, graduation committees, Hay Day, etc. All parent volunteers will be checked with our on-site Raptor system.

Parent/Teacher Communication

Appointments can be made with your child's teacher before or after school to discuss assignments, progress, behavior, etc. Appointments can be made by contacting the teacher via email, telephone, or sending a note. Conferences will be scheduled at the end of the first and second trimesters.

Note:

- Teacher presence at the dismissal gates is vital. Please arrange to have conversations after dismissal if your teacher has gate duty.
- Wednesday afternoons will be utilized for teacher training. Please make arrangements to meet with teachers on any day except Wednesdays.

Prohibited Items

- Weapons (real or look-alike)
- Alcohol, tobacco, vape pens, or any illegal substance
- Games, toys, trading cards (unless approved by a teacher)
- Electronic gaming devices
- Vulgar/inappropriate stickers and logos
- Inappropriate magazines/books
- Gum or sunflower seeds
- Energy drinks or other caffeinated sodas
- Shoes with wheels
- Water pistols, water balloons, etc.
- Lasers
- Stun guns
- Aerosol sprays, including pepper spray, hair spray, etc.
- Bandannas
- Lighters/matches
- Perfume
- Axe Spray
- Any item pump bottle
- Eye Drops
- Hair Gel
- Hair Mouse or foam products
- Shaving Cream
- Stuffed animals
- Blankets
- Pillows
- Pajamas

Prohibited items will immediately be confiscated and may only be retrieved by the parent. The Principal will take further action regarding discipline.

PRIDE Awards

As a school community, we are committed to supporting and recognizing our students as they learn and grow. We hope that when our students graduate and we send them off in separate and distinct ways, they will possess the beliefs, attitudes, attributes, and skills that will enable them to succeed at whatever they do. Classroom teachers will select six students to be honored each trimester for awards in Progress, Respect, Integrity, Determination, and Excellence. These students will be recognized in a special Mustang assembly. The students will receive a special certificate as part of the awards assembly.

School Colors and Mascot

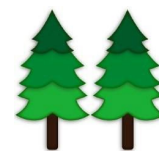
Our school colors are royal blue, bright green, and white; our mascot is a mustang. On Fridays, students are encouraged to wear school colors and school t-shirts to school.

School/ District Newsletter



The Newsletter is one of the most important communication tools between school and home. Our Newsletter is sent home every month and includes general information of importance to our District, our school, and a calendar of upcoming events. The Newsletter is also posted on our website.

Science Camp – Outdoor Education



The San Joaquin County Office of Education operates a resident outdoor school open to fifth or sixth-grade classes in San Joaquin County. Banta 5th/6th classes will attend Outdoor School every other year, spending five days and four nights exploring and learning in nature.

Fully certified by the California Outdoor School Administrators, this valuable hands-on learning experience for students has received Commendations of Excellence from the State Superintendent of Public Instruction. Profound learning occurs during the weeks spent on the trails and at the beach. Fundraising activities will help offset the cost of attending science camp.

School Office

The school office is open Monday through Friday, from 7:30 AM to 4:00 PM. For your convenience, we will have a locked box in our office for lunch payments.

School Safety Plan

The School Safety Plan is on file in the school office. This plan is developed yearly with the help of the San Joaquin County Sheriff's department.

Searches

A personal search of a student may be conducted if there is reasonable suspicion of prohibited contraband. All personal searches should be conducted only by a school administrator or designee. Searches of student backpacks, desks, and similar facilities may be conducted at the direction of the school administrator or designee, at any time, with or without the student's consent. Searches of outer garments such as jackets and coats, purses, wallets, book bags, backpacks, and similar items of personal property in a student's possession may be conducted similarly.

Service Learning

Service learning is community service with a twist. In service learning, community service activities are integrated into the classroom curriculum to allow teachers and students to utilize them academically while improving

conditions within the community. This enhances the student's understanding of the activity on several levels not available by participating in a community service project alone. At Banta Elementary School, service learning is only one of many avenues we utilize to foster the ideas of good character, caring for others, and civic responsibility. This is evident through the actions of our Staff, students, and parents.

Smoking

The State of California law prevents anyone from smoking or vaping on school premises. Please extinguish cigarettes, cigars, and pipes before entering our parking lot/driveways. Any student who smokes or vapes on campus will be under progressive discipline by the administration.



State Testing

Each year in the spring, Banta Elementary School participates in State Testing. This is when our students can demonstrate their proficiency toward state standards. We understand parents would rather their children not participate in this testing on rare occasions.

Please note that according to California Education Code §§ [51513](#), [60614](#), [60615](#), and [20 USC § 1232\(h\)](#), your child can be exempted and excused from the following activities:

1. Taking any statewide performance assessments, including but not by way of limitation to academic, achievement, and annual tests, and Common Core interim and formative assessments, administered according to sections [60600](#), et seq. (Calif. Educ. § [60615](#));
2. The administration of any test, questionnaire, survey, examination, or evaluation containing any questions or items relative to my child, or my personal beliefs or practices in sex, family life, morality, or religion (Calif. Educ. § [51513](#));
3. The administration of any test, examination, or assessment as part of a statewide pupil assessment program relative to my child, or my personal beliefs or practices in sex, family life, morality, or religion, or any question designed to evaluate personal behavioral characteristics, including, but not limited to, honesty, integrity, sociability, or self-esteem (Calif. Educ. § [60614](#));
4. The administration of any survey, analysis, or evaluation that reveals: (1) political affiliations or beliefs of my child or me, (2) mental or psychological problems of my child or their family, (3) sexual behavior or attitudes, (4) illegal, anti-social, self-incriminating, or demeaning behavior, (5) critical appraisals of other individuals with whom respondents have close family relationships, (6) legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers, (7) religious practices, affiliations, or beliefs of my child or me, or (8) income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.) ([20 USC § 1232\(h\)](#))

If this is your intention, please notify the school office of your desire to opt out of state testing. Parents may also opt out by writing a letter to the Superintendent or Principal.

Student Conduct

Students must respectfully conduct themselves and are responsible for their behavior. Students are expected to work hard and treat classmates, Staff, visitors, and property with kindness, courtesy, and respect. School administrators,

teachers, and Staff will treat the students similarly. Consequences for inappropriate conduct are strictly applied and enforced.

Students will learn to be effective decision-makers and problem-solvers who demonstrate self-direction, responsibility, and self-discipline. This entire process is built on respect, with every adult and student viewed as a person with dignity and worth.

Our school will be a safe place for our students to receive a quality education. Students, parents, and school staff must share equal responsibility for creating the best educational setting. Open and honest communication with students, parents, and school staff is the best way to achieve this goal.

Student Council



The Student Council promotes school spirit and good Citizenship while being at the forefront of service-learning at Banta Elementary School. Student Council representatives are 4th to 8th-grade students. They meet regularly under the supervision of their teacher and advisors to develop goals for the year and determine activities to meet their goals.

Student Personal Property

We discourage children from bringing personal possessions or extra money to school unless requested to do so by the teacher or administration. The school does not assume responsibility for personal property belonging to individual students. Students should limit their personal property to school supplies and items needed for a medical condition (i.e., glasses). While we will attempt to recover stolen property, it isn't easy. When money is sent to the school, it should be placed in an envelope with the child's name, teacher's name, and room number. Students are not to bring personal computer devices, tablets, iPads, toys, electronic devices, etc., to school without prior permission from the teacher. The teacher or Principal will keep anything brought to school without prior permission for parents to claim. Items not claimed will be disposed of after one week.

Student Success

If stakeholders (student, parent, or teacher) have concerns regarding social or academic progress:

Stage One

- Initiate discussion among stakeholders
- Develop a Student Improvement Plan to support the student
- Communicate the plan to all stakeholders
- Give time for the strategies to work
- Meet with stakeholders again to assess progress (if adequate progress is not achieved, move to stage two)



Stage Two

- The teacher initiates Student Success Team (SST) paperwork
- The parent meets with SST
- SST plan is developed
- Monitor, adjust, and evaluate the success of the plan

Student Volunteers

Students can volunteer for community service hours in many different ways. High school students are encouraged to volunteer at Banta Elementary School. Please contact a teacher or the school office for areas of need. Please remember to follow school dress codes and cell phone policies when volunteering.

Suggestions and Complaint Process

All suggestions and complaints should be constructive and aligned with the school's values, mission, and philosophy. Staff members are open to parents' opinions who would like to contribute in this positive way. Parents may approach appropriate staff members directly and offer suggestions. If the suggestion cannot be addressed at that level, the staff member will relay the suggestion to the school administration.

Formal Complaint Process:

- Put your complaint in writing
- To the best of your knowledge, make sure that all statements are true and accurate
- Return your written complaint to the school office. Please note that the content of formal complaints against personnel will be shared with the employee as required by policy and law.
-

Technology

The administration monitors all Banta Unified School District devices using the Happara or GoGuardian software programs. The administration will contact parents when issues of inappropriate internet searches are discovered.

Internet Terms and Conditions - Education Code 51870.5

Acceptable Use

Using computing devices with internet access must support education and research and be consistent with the Mission and Vision of Banta Elementary School.

Unacceptable Use

- Transmission of any material violating any US or state regulation is prohibited. This includes but is not limited to copyrighted material, threatening or obscene material, or material protected by trade secrets. Use for commercial activities is not acceptable. Use for product advertisement or political lobbying is also prohibited. Any transmission-reception or web search of pornographic material is also prohibited.
- Students are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following: a) be polite; b) use appropriate language; c) share resources; d) do not reveal personal information (address, phone numbers, or email); e) social networking site (i.e., Facebook, Myspace, Twitter, etc.) is prohibited
- Use of any information obtained via the internet is at the student's own risk.
- Security on any computer system is a high priority, especially when the system involves many users. If you can identify a security problem, immediately notify an administrator or teacher. Do not use another individual's account information. Attempts to log in to any network server as a system administrator are prohibited.
- Vandalism is prohibited. Vandalism is defined as any malicious attempt to harm or destroy data or another use, hardware, network, or any of the above-listed agencies or other networks connected to the INTERNET.

This includes, but is not limited to, the uploading or creating computer viruses or installing software on school computers by students.

Supervision Before & After School

Morning supervision of the playground starts at 7:50 AM. Students should not arrive at school before 7:50 AM. Please pick children up at dismissal if they are not riding the bus or make arrangements to attend the free after-school program.

Tardiness

If your child is late, please have them report to the office for a late slip before class. Students are considered tardy if they are not in line to walk to class with their teacher after the 8:20 AM bell rings. We ask that students (and parents) make every effort to be on time for school to avoid disrupting attendance procedures and instructional activities.

Transportation to and From School



Banta Elementary School is next to the old Lincoln Highway or Grant Line Road. This area is extremely busy in the mornings as it is a major artery to the 205 freeway. Because of these conditions, and for the safety of our students, we ask that students not walk or ride their bikes to or from school. If your child is walking or riding their bike, a written note signed by the student's parent must be on file in the school office, giving the student permission to walk or ride their bike.

Bus transportation is a safe way for students to get to and from school. Bussing is available for your convenience, and students will be dropped off and picked up by the primary yard fence. There are times when buses cannot safely operate, especially during the winter months when fog cuts visibility. You may call the school on foggy mornings to find any information regarding bus delays. Students late to school due to inclement conditions and bussing issues will not be counted as tardy.

Banta Elementary School provides transportation for all field trips and school-related events. All students and parents attending field trips must ride the bus to and from the event. Parents must sign permission forms for their students to attend school field trips.

Bus riding is a privilege, not a right, and can be denied anytime. Students are under the authority and are responsible to the school for their behavior before boarding and departing the bus. The bus driver will handle any misbehavior on the bus and refer to the Principal if necessary.

Students are expected to follow the school and bus rules and appropriately conduct themselves on the bus.

- Students will remain in their seats, facing forward while the bus is in motion.
- Students will keep the aisles clear of their legs and feet.
- Students will always keep all parts of their bodies inside the bus.



- Students will not make obscene gestures out the window.
- Students will not throw objects out the window.
- Students are not to eat, chew gum or drink on the bus.
- Students are to be quiet at bus stops and silent at railroad crossings.
- Students will follow the directions of the bus driver at all times.
- Students are to follow all school rules at the bus stop.



Electronic devices are prohibited on the bus unless the bus driver permits a field trip. This privilege is at the complete discretion of the bus driver. The school and bus driver will not be responsible for lost or broken devices.

Bus Citations

- 1st Bus Citation - May result in parent contact and school detention
- 2nd Bus Citation - Parent contact and school detention
- 3rd Bus Citation - Parent contact, school detention, one week of bus suspension
- 4th Bus Citation - Bus suspension for the remainder of the trimester
- 5th Bus Citation - Bus suspension for the remainder of the school year

Playground Rules

HAVE FUN!

- No balls may be brought to school from home.
- Stay in designated, grade-level, supervised areas.
- Follow the directions of Yard Duties
- Keep hands and feet to yourself. (i.e., no pushing, shoving, or tripping)
- Only say nice things, no name-calling or harassing.
- Keep the campus clean, with no littering- garbage from snacks must be thrown away in a receptacle.
- Play fair and take turns- Games cannot be closed.
- No games of Tag are to be played.
- Use restrooms and drinking fountains appropriately.
- The activity must stop right when the bell rings.
- After the bell rings, playground equipment must be carried from the playground back to its designated area.
- Line up in an organized manner.

Play Structures

Play with SAFETY in mind at all times. Students are always to walk in the playground equipment area. Those running will be removed from the area. No-tag games are allowed in the playground area.

Parallel Bars:

- Only one student can swing across the bars at a time.
- Students may not sit or stand on top of the bars.
- Students on the ground are not to interfere with students on the bars.

Slide:

- Students may only go down the slides seated on their bottom and face forward
- They may not climb up the slides and only use them one at a time.



Safety Precautions:

- For safety reasons, students should not run in the play apparatus area.
- No balls, jump ropes, etc., are allowed in the play apparatus area.
- Tag and other chasing games are not allowed.
- The student must tell a yard supervisor if a ball goes over the fence and into the parking lot.
- Students may not jump off any equipment.
- Balls are not to be thrown against school walls.
- Banta students are respectful and include other students in team play. Games may not be closed or locked.

Blacktop Rules and Procedures

Four-Square Rules

Play: One player starts the game standing inside the server's square (1) by bounding the ball once and hitting it into the square. The ball must be hit with both hands at the same time. The ball must bounce only once in a square before it is returned. A player, who misses the ball or fouls, must move to the end of the waiting line and allow another student to take their place. All other players move up in rotation— CLOCKWISE. If no students are waiting, the person may stay in play. The game's object is to get another player out and move up to the server's square.

Fouls:

- Hitting the ball more than once before its return
- Failing to hit the ball with both hands at the same time
- Failing to hit the ball with open hands
- Catching or blocking the ball
- Bouncing the ball on a line or out of the court
- Failing to return the ball to another square
- Being hit by the ball

Penalty:

A player who commits any foul moves out of the square to the end of the waiting line.

Other Rules:

The first person waiting is the judge, who decides on close plays. Maximum - 2 games in a row; no exceptions.

Wall Ball

The game's goal is to strike (hit or sock) the ball down so it bounces on the ground and then hits the wall. Basic Rules:

- Two people on the court
- The remaining players get to serve (the winner from the previous game)
- The receiver must return the ball (no outs on a serve)
- The ball must bounce before the player hits it.
- After the player hits the ball, it must bounce before it hits the wall
- The first person in line is the judge if there is a question about a call.
- A player is out if....

- Ball doesn't bounce before hitting the wall
- Ball doesn't bounce before the player hits the ball
- The ball bounces more than once
- The ball hits the very corner of the wall, and ground
- The ball does bounce inside the lines after it hits the wall
- The ball is stopped or caught

Basketball Rules

Everyone playing basketball should be considerate of others. It is to be a friendly, non-competitive game. There will be no foul language, pushing, or shoving. No score is kept.

Half-court: Only 12 students, divided evenly, can play simultaneously. If more than 12 students wish to play basketball at any time, the teams must divide and play half-court. If 12 or fewer are playing, then you may play full court.

You can't say, "You can't play." If you don't wish to play ball with a person who chooses to play, the student must find something else to do, even if they were there first. It's not a private court.

- Man to Man Defense ONLY
- 3-second shot, 5-second throw-in

There will be NO:

- Double-teaming
- Zone defense
- Jewelry or open-toe shoes on the court

You will be off the court for no less than a week for the following offenses:

- Unsportsmanlike conduct
- Taunting
- Throwing elbows
- Fighting or throwing a punch will result in suspension from school
- Swearing
- Arguing with the yard duty or teacher on duty
- Pushing
- When the bell rings, the game ENDS.

Kickball Rules

Kickball is played with a rubber ball on a field with four bases arranged on the corners of a diamond-shaped

The rules and player positions for kickball are closely related to those of baseball/softball. "infield." There is an "infield" and an "outfield." The infield contains the positions involving the bases, while the outfield is mainly designated to catch or retrieve the ball when it is kicked out of the infield.



Actual playing positions vary depending on the number of children that are playing. The positions are usually spread out if only a few children are playing. Ideally, if there are many players, children cover the infield, and the remaining students play the outfield.

The pitcher rolls a kickable ball (maximum of four times including foul balls) **(foul ball is kicked outside of the line through the home plate and either first or third base) ** towards their catcher, and the "kicker" kicks the ball with their foot, then runs to first base, becoming a runner.

A runner is out if any of the following conditions are met:

- The ball is caught on the fly from the kick without hitting the ground first; the kicker is out (a flyout).
- In the case of a flyout, any runner already on base who attempts to advance before the ball is caught may be counted out if the ball is returned to the base they were on before the ball was kicked.
- A fielding player with the ball touches the base ahead of a runner who is forced to go to that base because of an advancing runner behind him (a force out).
- A fielding player touches the runner directly with the ball while holding it (a tag out).

"NO THROWING the BALL AT RUNNER."

Jump Rope Rules

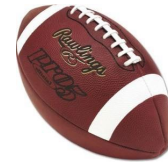
- Jumping is allowed only on the asphalt. No jump roping is allowed in the halls.
- Jump ropes are used for jumping only – no playing horse or tug of war.
- If anyone abuses the jump rope rules, their rope can be taken by a yard supervisor.



Football for Fun Rules

Open Games: Even number of players & ages

- One-hand touch or flags only
- No tackling
- No blocking go on 5-10 Mississippi count
- No fighting (kicking, pushing, hitting)
- No trash talk, foul language, or name-calling
- No stripping /stealing the ball



Be willing to rotate positions so that everyone gets a chance to play different positions

Disputes: Students may use one of the following methods to solve disputes.

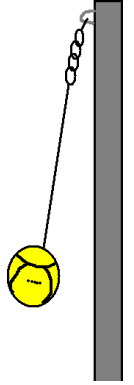
- Rock-Paper-Scissors
- Flip a coin
- Notify a yard supervisor

Students may choose to have a student referee or scorekeeper.

Field: Football games will be played on the grassy field.

Tetherball

- Challenger serves.
- No holds or double hits (no ropes in tetherball).
- There are no "special calls" or "do-overs" at any time.
- In any disputes, the majority rule is followed. Players waiting to play vote if a ball went out of the court, hit a line, or if the player made a foul. The majority vote is always final.



Other Playground Rules

- No equipment can be brought to school without the teacher's permission.
- Students should play in their designated areas, not older or younger ones.

General Rules for All Students

1. Students in grades k-8 are not to be at school before 7:50 AM.
2. Children are not to be in the halls/classroom areas during recess.
3. Children cannot push, kick, trip, or hit other children. NO EXCUSES.
4. Always show respect for adults, other students, and property.
5. Do not use foul language or obscene gestures.
6. Do not bring skateboards, dirt bikes, rollerblades, radios, toys, makeup, or playground equipment from home.

STUDENT DISCIPLINE MATRIX OVERVIEW

Our mission and obligation as a school are to create and maintain a safe environment conducive to learning for every student. The administration is committed to setting clear expectations at school, consistently and cohesively holding students accountable, and teaching students desired behaviors. Consequences will be progressive and increase in severity with each offense. Exceptions to this rule will be offenses that violate the education code and require an immediate recommendation for Expulsion.

A student shall not be disciplined, suspended, or recommended for Expulsion unless the superintendent, or the Principal of the school where the student is enrolled, determines that the student has violated one or more parts of the California Education Code. (CA Education Code 48900)

A student may be disciplined, suspended, or expelled for acts enumerated in the California Education Code that are related to school activity or school attendance occurring at any district school or within any other school district, including, but not limited to, any of the following: while on school grounds; while going to or coming from school; during the lunch period whether on or off campus; while going to or coming from a school-sponsored activity. (CA Education Code 48900(s))

- A superintendent of the school district or Principal may use their discretion to provide alternatives to suspension or Expulsion, including counseling and an anger management program for a student subject to discipline under this section. (CA Education Code 48900(v))
- The legislature intends that alternatives to suspension or expulsion be imposed against any pupil who is truant, tardy, or otherwise absent from school activities. (CA Education Code 48900(w))
- The suspension shall be imposed only when other means of correction fail to bring about proper conduct. However, a pupil, including an individual with exceptional needs, as defined in Section 56026, may be suspended for any reason enumerated in Section 48900 upon a first offense if the Principal or superintendent of schools determines that the pupil violated subdivision (a) (b), (c), (d), or (e) of Section 48900 or the pupil's presence causes a danger to persons or property or threatens to disrupt the instructional process. (CA Education Code 48900(.5))

Student Responsibilities

All pupils shall comply with the regulations, pursue the required course of study, and submit to the authority of the schools. (CA Education Code 48908)

Due Process

With regard to education, the principal or designee at the school site must respect all legal rights entitled to a student as established by the California Education Code.

Student Conduct Code

This conduct code outlines student behavior expectations and gives examples of possible consequences should rules be broken. Parents and the school are partners in good discipline. The school will notify parents if their student has a behavior problem. We enjoy and anticipate good parent support for our discipline plan. State law and good parenting require parents to respond to all school requests for parent conferences. Notification of parents will include telephone calls and written communications.

The Student Conduct Code indicates the types of behavior violations and potential consequences that may apply to students whose behavior is related to school activity or attendance which occur at any time, including but not limited to the following:

- (1) While on school grounds.
- (2) While coming to or going from school.
- (3) During the lunch period, whether on or off campus.
- (4) During the period that school is in session, when the student is truant from school.
- (5) During, or while attending, or coming from a school-sponsored activity.

All behavior violations shall be cumulative, even though they may pertain to different offenses. Also, in rare instances, the consequences outlined in the Student Conduct Code may be MODIFIED due to unusual circumstances. NOTE: Serious violations or violations of different sections of the Education Code can lead to maximum consequences on the first offense.

Unauthorized Group-related Conduct/Activity

Unauthorized Group-related Conduct/Activity on all school campuses and adjacent to the campus during all school-sponsored events is a threat to the safety of others and is STRICTLY PROHIBITED.

EDUCATION CODE 48900

The Principal or their designee determines ADMINISTRATIVE DETENTION. It is defined as, but not limited to:

- Alternate Placement
- Community Service
- Campus Beautification
- Saturday School
- Before or After School Detention
- Lunch Detention
- In-School Suspension



Prohibited Behaviors and Disciplinary Actions

Every once in a while, students make poor choices at school that require disciplinary action. The following charts indicate the most common types of disciplinary action that apply to each behavior problem. This list of behaviors is not all-inclusive; only the most frequent infractions of school rules are listed. We will also use restorative justice practices in our school this year to help students better communicate and problem-solve their issues.

California state law permits disciplinary actions, including suspension and Expulsion for "good cause," and specifies that parents are responsible financially and otherwise for their children's willful misconduct. **California Education Code-48900 (a)- (r),48900.2-48900.7**

48900(a)(1): Caused, attempted to cause or threatened to cause physical injury to another person.				
	First Offense	Second Offense	Third Offense	Maximum
1. Agitation: Inciting Violence Subject but not limited to: Threats, verbal, written or physical, possession or creation of slam books, participation in birthday punches or other such inappropriate hitting or touching, shoving, pictures, poems or stories depicting bodily injury towards students or staff.	Restorative Conference, Warning, Detention, Administrative Detention, In-School Suspension, 1-5 Day Suspension	Restorative Conference, Administrative Detention, In-School Suspension, 2-5 Day Suspension	Restorative Conference , 3-5 Day Suspension, Possible	5 day Suspension, Recommendation for Expulsion,
2. Fighting: Mutual combat is which both parties have contributed to the situation by verbal and/or physical action; or when a fight has been provoked by one person. Physical injury to another student.	Restorative Conference Detention, Administrative Detention, In-School Suspension, 1-5 day Suspension, Possible Recommendation for Expulsion, Possible Fight Contract	Restorative Conference Administrative Detention, In-School Suspension, 1-5 Day Suspension, Possible Recommendation for Expulsion, Fight Contract	Restorative Conference 2-5 Day Suspension, Possible Recommendation for Expulsion, Fight Contract	Restorative Conference 5 day Suspension Possible Recommendation for Expulsion
3. Physical Injury: Caused, attempted to cause, or threatened to cause physical injury to school personnel, student or another person.	Restorative Conference Warning, Detention, Administrative Detention, In School Suspension, 1-5 Day Suspension, Possible Recommendation for Expulsion	Restorative Conference Administrative Detention, In-School Suspension, 1-5 Day Suspension, Possible Recommendation for Expulsion,	Restorative Conference, In-School Suspension 2-5 Day Suspension, Possible Recommendation for Expulsion	5 Day Suspension, Recommendation for Expulsion
48900(a)(2): Willfully used force or violence upon the person of another, except in self-defense.				

	First Offense	Second Offense	Third Offense	Maximum
1. Continuing to Engage in Combat: A student who continues to engage in combat and causes, attempts to cause, or threatens to cause harm after being directed to Stop and/or being separated by school personnel.	Restorative Conference In-School Suspension, 1-5 Day Suspension, Possible Recommendation for Expulsion,	Restorative Conference 1-5 Day Suspension, Possible Recommendation for Expulsion	Meeting, 5 Day Suspension, Possible Recommendation for Expulsion	5 Day Suspension, Recommendation for Expulsion
2. Third Party Engaging in Combat: A third party student who attempts or causes harm to one or all of the students involved in Combat (fight).	Restorative Conference 1-5 Day Suspension, Possible Recommendation for Expulsion	Restorative Conference 2-5 Day Suspension, Possible Recommendation for Expulsion,	Restorative Conference, 5-Day Suspension, Recommendation for Expulsion	5-day suspension, recommendation for expulsion
3. Unprovoked Attack: Use of physical violence without provocation.	Restorative Conference 1-5 Day Suspension, Possible Recommendation for Expulsion	Restorative Conference, 2-5 Day Suspension, Possible Recommendation for Expulsion,	Restorative Conference, 3-5 Day Suspension, Possible Recommendation for Expulsion	5 Day Suspension, Recommendation for Expulsion
4. Explosives: Maliciously informing any other person that a bomb or other explosive has been or will be placed, knowing that such information is false.	Five (5) day suspension and recommendation for expulsion. In addition, the principal or assistant principal shall report the incident to the police department for appropriate legal action. (Per Penal Code 148.1: “Any person who maliciously informs any other person that a bomb or other explosive has been or will be placed in any public or private place.			
5. Fire Alarms: Tampering with a fire alarm or giving false alarms.	Five (5) day suspension and recommendation for expulsion. In addition, the Principal/Assistant Principal shall report the incident to the police department for appropriate legal action. Per Penal Code 148.4: “Any person who tampers with a fire alarm or gives false alarms, is guilty of a misdemeanor punishable by up to one year in the county jail and/or a \$1,000.00 fine.” Parents are responsible for any incurred costs of the false alarm.			
6. Unauthorized Group Related: Violence/Physical Injury to a Student. When a student causes, attempts to cause, or threatens to cause physical injury to another student as a part of any unauthorized group activity, the following shall result in:	5 Day Suspension, Recommendation for Expulsion, Police Contact			
48900(b): Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object.				

1. Possession of Any Firearm, Knife, Explosive, Pepper Spray or other Dangerous Object: Possession, use or sale of any firearm, knife, explosive or other dangerous object of no reasonable use to the pupil.	1-5 day suspension, possible recommendation for expulsion, police contact			
2. Stink Bombs: Discharge of, sale of, possession of.	First Offense	Second Offense	Third Offense	Maximum
	Restorative Conference, In-School Suspension, 1-5 Day Suspension, Possible recommendation for Expulsion	Restorative Conference 1-5 Day Suspension, Possible Recommendation for Expulsion	2-5 Day Suspension, Possible Recommendation for Expulsion	3-5 Day Suspension, Possible Recommendation for Expulsion



48900(c): Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

NOTE: Students are prohibited from using any drugs or consuming any alcohol or being under the influence of any drugs or alcohol or intoxicant of any kind while on school property, during school-sponsored activities and under school jurisdiction. Possession of drugs and/or alcohol or intoxicant of any kind, either actual or constructive, by students on school property, during school-sponsored activities, or under school jurisdiction is also expressly prohibited. Possession of drugs, alcohol or intoxicant of any kind includes, but is not limited to, actual physical possession or control of such substances, possession of such substances in a student's desk, backpack or other container or being in close proximity to such substances with the intent to use or possess such substances.

Failure to complete mandatory substance abuse program, will result in recommendation for expulsion.

	First Offense	Second Offense	Third Offense	Maximum
1. Alcohol: Unlawfully furnished, possessed, used, or been under the influence of alcohol. Unlawfully sold an alcoholic beverage.	Restorative Conference 3-5 Day Suspension, include 6 Week Substance Abuse Program,	Restorative Conference 5 Day Suspension, Include a 6 week Substance Abuse Program.	5 Day Suspension, Recommendation for Expulsion, Sheriff Contact	5 Day Suspension, Recommendation for Expulsion, Sheriff Contact
2. Drugs: A. Unlawfully possessed, used, or been under the influence of any controlled substance as defined in Section 11503 of the Health and Safety Code	Restorative Conference, 1-5 Day Suspension, include 6 week Substance Abuse Program,	Restorative Conference 2-5 Day Suspension, Sheriff Contact	5 Day Suspension, Recommendation for Expulsion, Sheriff Contact	5 Day Suspension, Recommendation for Expulsion, Sheriff Contact
B. Unlawfully offered, arranged, or negotiated to sell or furnish any controlled substance (drugs), alcoholic beverage or intoxicant of any kind. If this occurs on campus, or at a school activity, student may be charged with 48915c3.	Restorative Conference 5 Day Suspension Recommendation for Expulsion and Sheriff Contact			Restorative Conference 5 Day Suspension Recommendation for Expulsion and Sheriff Contact

48900(d): Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.

Represented Drug/Alcohol/Intoxicant Sales	Restorative Conference, 5 Day Suspension, Recommendation for Expulsion, Police Contact
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<u>48900(e): Committed or attempted to commit robbery or extortion.</u>				
	First Offense	Second Offense	Third Offense	Maximum
Extortion: Acquisition of property from another person by using threatening or forceful behavior.	Restorative Conference Administrative Detention, Bullying Agreement/Contract, In-School Suspension, 1-5 Day Suspension, Restitution	Restorative Conference Bullying Agreement/Contract, 1-5 Day Suspension, Restitution, Possible Recommendation for Expulsion	2-5 Day Suspension, Restitution, Possible Re-entry meeting Recommendation for Expulsion	5 Day Suspension, Restitution, Re-entry meeting Recommendation for Expulsion

<u>48900(f): Caused or attempted to cause damage to school property or private property.</u>				
	First Offense	Second Offense	Third Offense	Maximum
Property Damage: Caused or attempt to cause damage to school or private property including graffiti.	Restorative Conference Detention, Administrative Detention, In-School Suspension, 1-5 Day Suspension, Restitution, Possible Recommendation for Expulsion, Possible Sheriff Contact	Restorative Conference 2 day In-School Suspension, 1-5 Day Suspension, Restitution, Possible Recommendation for Expulsion, Possible Sheriff Contact	3-5 Day Suspension, Restitution, Possible Recommendation for Expulsion, Possible Sheriff Contact	5 Day Suspension, Restitution, Recommendation for Expulsion, Possible Sheriff Contact

<u>48900(g): Stolen or attempted to steal school property or private property.</u>				
	First Offense	Second Offense	Third Offense	Maximum
Theft: The taking of school or personal property without permission.	Restorative Conference Detention, Administrative Detention, In-School Suspension, 1-5 Day Suspension, Restitution, Possible Recommendation for Expulsion, Possible Sheriff Contact	Restorative Conference In-School Suspension, 1-5 Day Suspension, Restitution, Possible Recommendation for Expulsion, Possible Sheriff Contact	Restorative Conference 2-5 Day Suspension, Restitution, possible Recommendation for Expulsion, Possible Sheriff Contact	5 Day Suspension, Restitution, Recommendation for Expulsion, Possible Sheriff Contact

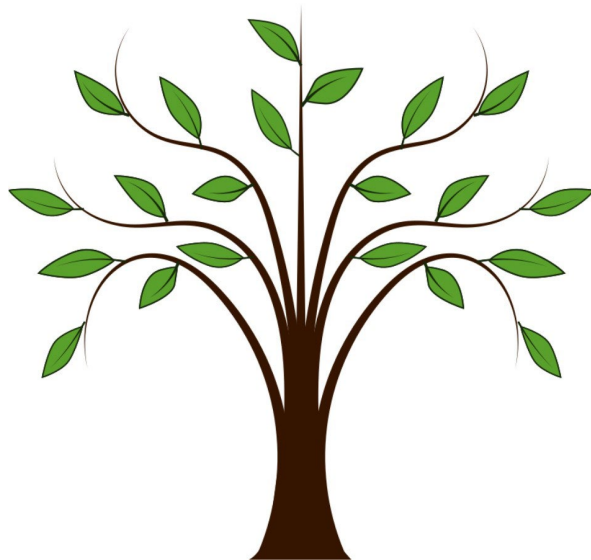
48900(h): Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, vapes and betel.				
	First Offense	Second Offense	Third Offense	Maximum
Tobacco: Possession or use of tobacco/vape products.	In- School Suspension, Referral to Health Services	1 Day Suspension, referral to Health Services	2-5 Day Suspension, Referral to Health Services	5 Day Suspension, Recommendation for Expulsion

48900(i): Committed an obscene act or engaged in habitual profanity or vulgarity.				
	First Offense	Second Offense	Third Offense	Maximum
1. Pornography/Vulgarity/Profanity/Obscene Acts Possession of or displaying of pornography, language or gestures that are not publicly acceptable.	Confiscation of item, Restorative Conference, Detention, Administrative Detention, In-School Suspension, 1-5 Day Suspension, Possible Recommendation for Expulsion	Confiscation of item, Restorative Conference, In-School suspension, 1-5 day suspension, Possible Recommendation for Expulsion, Referral to Health Services	Confiscation of Item, 1-5 day Suspension, Possible Recommendation for Expulsion,	Confiscation of Item, 5 day Suspension, Recommendation for Expulsion, Referral to health Services
2. Verbal Abuse Students use of abusive language, profanity, or vulgarity	Warning, Removal from Activity, Restorative Conference, Detention, Administrative Detention, Bullying Agreement/Contract, In-School Suspension, 1-5 Day Suspension	Removal from Activity, Restorative Conference Detention, Administrative Detention, Bullying Agreement/Contract, In-School Suspension, 1-5 Day Suspension	Removal from Activity, Bullying Agreement/Contract, 1-5 Day Suspension, Possible Recommendation for Expulsion,	Removal from Activity, 5 day Suspension, Recommendation for Expulsion,

48900(j): Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.				
	First Offense	Second Offense	Third Offense	Maximum
Drug Paraphernalia: Had unlawful possession of, or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health And Safety Code.	Restorative Conference, 1-5 Day Suspension, Possible Recommendation for Expulsion, Sheriff Contact	Restorative Conference 2-5 Day Suspension, Possible Recommendation for Expulsion, Sheriff Contact	3-5 Day Suspension, Possible Recommendation for Expulsion, Sheriff Contact	5 Day Suspension, Recommendation for Expulsion, Sheriff Contact

California Education Code 48900.6

As part of or instead of disciplinary action prescribed by this article, the principal of a school, the principal's designee, the superintendent of schools, or the governing board may require a pupil to perform community service on school grounds or, with the written permission of the parent or guardian of the pupil, off school grounds, during the pupil's non-school hours. For this section, "community service" may include, but is not limited to, work performed in the community or on school grounds in outdoor beautification, community or campus betterment, and teacher, peer, or youth assistance programs. This section does not apply if a pupil has been suspended pending expulsion under Section 48915. However, this section applies if the recommended expulsion is not implemented or is suspended by stipulation or other administrative action.



48900(k): Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in performing their duties.				
NOTE: Students in grades K-3 may not be suspended for solely violating 48900 (k).				
	First Offense	Second Offense	Third Offense	Maximum
1. Bicycles/Helmets: Bicycles shall be walked while on campus. Bikes must be locked with a secure mechanism. Helmets must be worn while riding bikes to and from school. Students who do not have a helmet to wear will have their bikes confiscated.	Restorative Conference Detention, Administrative Detention.	Restorative Conference Detention, Administrative Detention, In-School Suspension	Detention, Administrative Detention, In-School Suspension, 1-3 Day Suspension, Possible Sheriff Contact	1-5 Day Suspension, Sheriff Contact
	First Offense	Second Offense	Third Offense	Maximum
2. Computer Usage: Any use of computers in violation of the District Acceptable Use Agreement such as accessing inappropriate websites, games, music, pictures, and/or sending or receiving emails, posting messages to message boards or message centers, or downloading files or programs.	Warning, Restorative Conference Detention, Administrative Detention, In-School Suspension, 1-5 Day Suspension	Restorative Conference Detention, Administrative Detention, In-School Suspension, 1-5 Day Suspension Mandatory: Loss of school technology for 2 weeks	Administrative Detention, In-School Suspension, 1-5 Day Suspension Mandatory: Loss of school technology for 2 or more weeks	5 Day Suspension Loss of technology for the trimester.
3. Detention: Failure to serve teacher detention without valid written excuse.	Campus/Cafeteria Beautification, Administrative Detention	Administrative Detention	Restorative Conference Administrative Detention, In-School Suspension	In-School Suspension, 1-5 Day Suspension
Failure to serve administrative detention or violation of administrative detention rules and regulations.	Restorative Conference In-School Suspension	Restorative Conference 1 Day Suspension	Restorative Conference 2-5 Day Suspension	3-5 Day Suspension
4. Defiance of Authority: Refusal/repeated failure to follow school rules And regulations and/or Severe disruption of School activities. Refusal to take direction from a staff member including substitutes. Extreme defiance of authority and/or verbal abuse towards an adult.	Warning, Removal from Activity, Campus/ Cafeteria Beautification, Restorative Conference Detention, Administrative Detention, In-School Suspension, 1-5 Day Suspension	Warning, Removal from Activity, Campus/ Cafeteria Beautification, Restorative Conference Detention, Administrative Detention, In-School Suspension, 1-5 Day Suspension	Removal from Activity, Campus/ Cafeteria Beautification, Restorative Conference Detention, Administrative Detention, In-School Suspension, 1-5 Day Suspension	In-School Suspension, 1-5 Day Suspension

48900(k) Continued				
	First Offense	Second Offense	Third Offense	Maximum
5. Disruptive and/or Safety Items: Including but not limited to: rubber bands, matches, balloons, squirt guns, electronic devices, laser lights, sunglasses in class, felt markers, cap guns, poppers, correction fluid, marking devices, aerosol cans, glass bottles, lighters, hats, radios, noise making devices, roller blades, dice, gum,	Warning, confiscation of item, detention	Confiscation of item, Parent must pick up item, Campus/ Cafeteria Beautification, Detention, Administrative Detention	Confiscation of item, Parent must pick up item, Campus/ Cafeteria Beautification, Administrative Detention, In-School Suspension, 1-day suspension	Confiscation of item, Parent must pick up item, 2-5 day suspension
6. Dress Code: Parents are responsible for sending their child to school dressed in a fashion that does not distract from the instructional process. Students are expected to dress within the guidelines outlined in the Student Handbook.	Warning, Change Clothes	Warning, Change Clothes, Confiscation of item, Campus/ Cafeteria Beautification, Detention, Administrative Detention	Change Clothes, Confiscation of item Administrative Detention, In-School Suspension	Change Clothes, Confiscation of item, 1-5 day suspension
7. Electronic Devices: Radios, cameras, iPods, MP3 players, laser pointers, CD players, Smart watches and tape recorders, but not limited to, are NOT allowed on campus.	Warning	Warning , confiscation of items	Confiscation of an item, Parent must pick up item, administrative detention	Confiscation of an item, Parent must pick up an item, In-School Suspension, 1-5 Day Suspension
8. Fire Alarms: EC-48900 (k) Tampering with a fire alarm or giving false alarms.	Five (5) day suspension and recommendation for expulsion. In addition, the Principal/assistant principal shall report the incident to the police department for appropriate legal action. Per Penal Code 148.4: "Any person who tampers with a fire alarm or gives false alarms is guilty of a misdemeanor punishable by up to one year in the county jail and a \$1,000.00 fine." Parents are responsible for any costs incurred from the false alarm.			
9. Forgery:	Warning, Detention, Administrative Detention, In-School Suspension, 1-5 Day Suspension	Detention, Administrative Detention, In-School Suspension, 1-5 Day Suspension	In-School Suspension, 1-5 day Suspension	2-5 Day Suspension, Suspension, Possible Recommendation for Expulsion.

48900(k) Continued				
	First Offense	Second Offense	Third Offense	Maximum
10. Food fight Throwing food, littering, cafeteria misbehavior	Warning, Detention, Administrative Detention, In-School Suspension, 1-5 Day Suspension	Detention, Administrative - Detention, In-School Suspension, 1-5 Day Suspension	Administrative Detention, In-School Suspension, 1-5 Day Suspension	2-5 Day Suspension
11. Gambling: The playing of a game of chance for stakes	Warning, Detention, Administrative Detention, In-School Suspension, 1-5 Day Suspension	Detention, Administrative Detention, In- School Suspension, 1-5 Day Suspension	In-School Suspension, 1-5 Day Suspension	1-5 Day Suspension
12. Impedance of Directives: A student, who obstructs, delays, impedes or fails to follow the directives of school personnel who are attempting to control a situation and/or maintain a safe school.	Administrative Detention, In-School Suspension, 1-5 Day Suspension	In-School Suspension, 1-5 Day Suspension	1-5 Day Suspension	2-5 Day Suspension, Possible Recommendation for Expulsion
13. Leaving campus without permission	Administrative Deten- tion, In-School Suspension	In-School Suspension, 1-2 Day Suspension	2-5 Day Suspension	3-5 Day Suspension
14. Loitering: Loitering in or about restrooms ,doorways or anywhere else on campus.	Warning, Detention, Administrative Detention	Detention, Administrative Detention, In-School Suspension	In-School Suspension, 1 Day Suspension	2-5 Day Suspension
15. Loitering on or around other school campuses	Warning, Detention, Administrative Detention	Detention, Administrative Detention, In-School Suspension	In-School Suspension, 1-5 Day Suspension	2-5 Day Suspension
16. Misbehavior during assemblies, rallies, dances	Removal from Activity, Detention Administrative Detention	Removal from Activity, Administrative Detention, In-School Suspension	RIPP Meeting, Removal from Activity, In- School Suspension, 1-5 Day Suspension	Removal from Activity, 2-5 Day Suspension

48900(k): Continued				
	First Offense	Second Offense	Third Offense	Maximum
17. Out of class without an acceptable hall pass during class time	Warning, Detention, Administrative Detention	Detention, Administrative Detention, In-School Suspension	In- School Suspension	1-5 Day Suspension
18. Roughhousing, chasing, running in the halls, etc.	Warning, Campus/Cafeteria Beautification, Detention, Administrative Detention	Administrative Detention, In-School Suspension	In- School Suspension, 1 day Suspension	In- School Suspension, 1-5 day Suspension
19. Tardies: Over 30 minutes or cutting class for more than 30 minutes	Restorative Conference Administrative Detention	Restorative Conference Administrative Detention	Administrative Detention, Possible Referral to SARB	Administrative Detention, Referral to SARB
20. Violation of Suspension: Physically present on the school campus at any time, in the immediate vicinity of school premises, or at a school - sponsored activity while suspended from school. NOTE: Per Penal Code 626.2: "No student can be on campus during suspension."	1-2 Day Suspension	2-5 Day Suspension	3-5 Day Suspension	5 day Suspension
	Minimum		Maximum	
21. Videotaping fights or other violations of school rules. A student who photographs, videotapes, records, reproduces, posts or possesses images of violations of school rules.	Devices confiscated if on school grounds In-School Suspension		1-5 Day Suspension, Possible Recommendation for Expulsion	

48900(l): Knowingly received stolen school property or private property.				
	First Offense	Second Offense	Third Offense	Maximum
Theft: The taking of or knowingly receiving stolen school or private property without permission.	Restorative Conference, Warning, Detention, Administrative Detention, In-School Suspension, 1-5 Day Suspension, Possible Recommendation for Expulsion	Restorative Conference, Detention, Administrative Detention, In-School Suspension, 1-5 Day Suspension, Possible Recommendation for Expulsion	In-School Suspension, 1-5 Day Suspension, Possible Recommendation for Expulsion	5 Day suspension, Recommendation for Expulsion

48900(m): Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is substantially similar in physical properties to an existing firearm leads a reasonable person to conclude that the replica is a firearm.		
	First Offense	Maximum
Look-Alike Guns: Possession of a look-alike gun.	Restorative Conference 1-5 Day suspension, Possible Recommendation for Expulsion	Restorative Conference 5 Day suspension, Recommendation for Expulsion

48900(n): Committed or attempted to commit a sexual assault as defined in Sections 261, 266c, 286, 288, 288a, or 289 of the Penal Code, or committed a sexual battery as defined in Section 243.4 of the Penal Code.				
	First Offense	Second Offense	Third Offense	Maximum
Sexual Assault	5 Day suspension, Recommendation for Expulsion, Sheriff Contact			

48900(o): Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding to prevent that pupil from being a witness or retaliate against that pupil for being a witness.		
	First Offense	Maximum
Witness Intimidation	Restorative Conference, 1-5 Day Suspension, Possible Recommendation for Expulsion	5 Day suspension, Recommendation for Expulsion

48900(p): Unlawfully offered, arranged a sale, negotiated a sale, or sold the prescription drug Soma.				
	First Offense	Second Offense	Third Offense	Maximum
Drug Soma	5 Day suspension, Recommendation for Expulsion, Sheriff Contact			

48900(q): Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or reinitiating into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.		
	First Offense	Maximum
Hazing and Harassment	Restorative Conference, 1-5 Day Suspension, Possible Recommendation for Expulsion	5 Day suspension, Recommendation for Expulsion

Banta Elementary School Map

